

Purpose of this Document

The purpose of this document is to provide each school site and/or district office with clear guidance for reopening in a manner that provides a safer and cleaner environment for students, school staff and any essential visitors. This COVID-19 School Site-Specific Protection Plan (SSPP) is based on the template Site-Specific Protection Plan provided by Humboldt County Office of Education and Humboldt County Public Health. They are also informed by the American Academy of Pediatrics “COVID-19 Planning Considerations: Guidance for School Re-entry.” It incorporates past and current Humboldt County Public Health Orders and requirements, in addition to updated guidance from the Centers for Disease Control & Prevention, the California Department of Public Health and the California Department of Education. It has been modified to meet specific guidance and requirements for schools and school offices and is intended to ensure schools and school/district offices have well developed and thorough plans in place and remain in compliance.

Description of a COVID-19 School Site-Specific Protection Plan (SSPP)

The (SSPP) template below combines state-level guidance published in the California State Resilience Road map and local Humboldt County public health policies. The State of California requires all schools to:

1. Perform a detailed risk assessment (school site walkthrough) and implement a school site-specific protection plan (SSPP)
2. Train employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them
3. Implement individual control measures and screenings
4. Implement disinfecting protocols
5. Implement physical distancing guidelines

Additionally, this SSPP should be incorporated into the Comprehensive School Safety Plan.

As the COVID-19 public health crisis continues to evolve and new Public Health Orders are issued both at the State and local levels, amendments to individual schools’ SSPPs may be needed in order to incorporate new requirements. The HCOE website will post and disseminate [updated information and tools for you to use in developing any needed amendments.](#)

Guidance for Developing Your School’s COVID-19 School Site-Specific Protection Plan (SSPP)

1. Perform a risk assessment and school site walkthrough of your campus and office spaces and use the protocols, guidance and best practices detailed in the [Public Health Guided Return to Site-Based Classroom Instruction](#) as a guide for conducting your assessment.
2. Use the template below to create your own SSPP by filling in the required details, based on your individual school site/school or district office, to mitigate the transmission of COVID-19, along with the accompanying guidance from Humboldt County Public Health.
3. To assist you in your process, Humboldt County Public Health will provide a nurse liaison to area schools for technical assistance should questions emerge as school plans are developed. You should post the plan on your web site and/or at your school or office at a visible location, near the entrance where students, staff and visitors can easily review it without touching the document.
4. Signage also needs to be posted at each public entrance of each site to inform all students, staff and visitors that they should:
 - Avoid entering or using the facility if you have COVID-19 symptoms;
 - Maintain a minimum six-foot distance from one another;
 - Sneeze and cough into a cloth or tissue or, if not available, into one’s elbow;
 - Wear face coverings, as appropriate; and
 - Do not shake hands or engage in any unnecessary physical contact.

Templates for signs can be downloaded for use from the CDC at <https://www.cdc.gov/coronavirus/2019-ncov/communication/print-resources.html?Sort=Date%3A%3Adesc&Audience=Schools>

Tools for Developing Your School Site-Specific Protection Plan

1. COVID-19 School Site-Specific Protection Plan (SSPP) Template

The Humboldt County Office of Education is providing this template that can be used by any school or district in Humboldt to create their own School Site-Specific Protection Plan (SSPP). It contains all of the standard content already written for you to re-open your school or school office and prompts you to “fill in the blank” where unique information is required in order to complete your SSPP. The template has been reviewed and is supported by Humboldt County’s Public Health Officer.

2. School Specific Best Practices

The HCOE is monitoring updated guidance from the Center for Disease Control, the California Department of Public Health, the California Department of Education, and Humboldt County Public Health to support and promote emerging best practices to share with the school community in Humboldt. These best practices are based on alignment with local, State and federal guidelines in coordination with the county’s Public Health Officer. There is a section in the Template document that instructs you to cut/paste best practices right into your SSPP.

School or District Site Name	
Pacific Union School District	
Facility Address	
3001 Janes Road Arcata, CA 95521	
This COVID-19 School Site-Specific Protection Plan (SSPP) was most recently updated on:	
July of 2020	
The person(s) responsible for implementation of this Plan is:	
Name: Rene L. McBride	Title: Superintendent
I, certify that all staff and parents have been provided a copy of this SSPP and that staff have received training as required and described in this SSPP.	
Signature:	Date:

Specific Control Measures and Screenings

1. All activities are consistent with and will adjust to changing applicable state and local Public Health orders.

2. Health and safety practices and protocols are in place, including hand washing, appropriate face coverings, and access to essential protective equipment.

Describe below:

- *Students will receive direct instruction from teachers and staff on healthy hygiene and how to properly wear a face covering..*
- *Signage will be posted to serve as reminders to all people on campus about healthy hygiene practices.*
- *Students will have access to a sink, soap, and hand sanitizer in each classroom.*
- *Teachers will create hand washing routines and schedules for their classrooms.*
- *Staff will participate in a brief training on healthy hygiene practices.*
- *PPE will be available to staff and students who need it.*

X 3. Training is provided to all staff and students reinforcing the importance of health and safety practices and protocols.

Describe below:

- *Before the school year begins, we will hold Zoom staff meetings to inform staff of the new policies and procedures in place regarding the following topics. This will be followed by time for teams of teachers to work together to develop classroom and grade-specific practices for their individual cohorts.*
 - *Sanitation*
 - *Physical Distancing*
 - *The proper use of facial coverings*
 - *Screening practices*
 - *COVID-19 symptom identification*
- *We will provide Zoom trainings, socially distanced in-person trainings, and brochures and videos in English and Spanish for families regarding Pacific Union's policies to address the following:*
 - *Enhanced sanitation practices*
 - *Physical distancing guidelines and how they will be implemented on campus*
 - *Facial coverings and their importance*
 - *Drop off screening practices and procedures*
- *There will be signs posted around the school to remind students and staff of policies and procedures.*

X 4. A single point of contact will be established and identified at each school site to direct questions or concerns around practices, protocols, or potential exposure. This person will also serve as a liaison to Public Health and participate in the school's COVID-19 Task Force. **The name of this person is:**

- *The primary contact to work with County Public Health Officials and Contact Tracing will be Rene McBride, Superintendent.*
- *The Principal, Tami Davies-Hughes, will be the first person to respond to COVID-19-related questions and concerns. She will work with the attendance clerk and data technician to analyze data, and will, in coordination with the Superintendent, Rene McBride, notify CDPH promptly in case of exposure. This team will be responsible for notifying families about potential exposure.*

X 5. Plans are implemented for intensified cleaning and disinfecting, including training for staff and access to cleaning supplies and essential protective equipment, and regular disinfecting of frequently touched surfaces. Schools are directed to use EPA-approved disinfectants for COVID-19.

X 6. Health screening for each student is conducted daily prior to leaving home and includes symptoms and, history of exposure and temperature screening. In the classroom, teachers are vigilant for signs of illness in students and follow school protocols when a child becomes ill.

Describe process below:

- *Teachers and staff will work with students to address the need for sensitivity regarding COVID-19 diagnoses.*
- *The board will adopt policy that aligns with AB77, which states that students who are sick or medically fragile will not be penalized for staying home and engaging in Distance Learning.*
- *Administration will review the latest guidance regarding COVID-19 and sick leave with all staff at the August training.*
- *Prior to arriving on campus, Students and staff will be required to fill out a brief health check survey either through a paper checklist or Qualtrics App, regarding COVID-19 symptoms, as well as get a temperature check.*
- *Any allergies and/or health history of students who are at risk of being exposed or who have temperatures above 100.4 will be communicated immediately to the front office.*
- *School staff will monitor students visually throughout the day to ensure that they do not develop fevers or other COVID-19 symptoms.*
- *Upon entering their classroom or any other building on campus, students will wash their hands with soap and water and/or have access to hand sanitizer.*

- *The front office clerks will call the health department if students are sent home due to COVID-19 symptoms, or if families report that their child is staying home due to COVID-19.*
- *Administration will work with CDPH to notify families and staff of potential exposure.*
- *Administration will work with County Health Officers and CDPH to notify families and staff of potential exposure.*
- *Students will be sent home if it is determined that they display COVID-19 symptoms.*
- *Students who are sick or medically fragile will not be penalized for staying home and engaging in distance learning.*

X 7. Staff and students who are sick are expected to stay home.

X 8. Schools and districts will cooperate with Public Health to support testing strategies to mitigate transmission of COVID-19, including surveillance testing for staff on an agreed upon schedule throughout the school year. This may include testing of students with appropriate parental permissions obtained in advance.

X 9. Protocols, actions and template communications are in place for the following COVID-19 related scenarios (link: [Humboldt County Public Health Protocols & Communication Templates](#) for each scenario):

- a. A student or staff member either exhibits COVID-19 symptoms, answers yes to a health screening question or has a temp of 100.4 or above.
- b. A family member or someone in close contact with a student or staff member test positive for COVID-19.
- c. A student or staff member tests positive for COVID-19.
- d. A student or staff member tests negative for COVID-19 after any of the reasons in scenarios a, b or c.

Describe below:

- *Staff members and students are directed to stay home if they answer yes to a health screening question or have a temperature of 100.4 or above.*
- *If students, staff, or visitors display COVID-19 symptoms or become sick while on campus, they will be directed to continue to wear their masks and isolate themselves in the sick room in the front office.*
- *Cohorts of students will be given an alternative learning space if needed.*
- *If students display symptoms, the school will notify parents/guardians immediately. If the symptoms become severe, they will be transported to the hospital. If symptoms are not severe Parents/Guardians will have the option to either transport home or to seek medical treatment. The front office will report this to the County Health Officers and CDPH.*
- *If an adult becomes sick, they will be directed to leave campus and either go home or seek medical treatment. If the symptoms become severe, they will be transported to the hospital. The front office will report this to the CDPH.*
- *Areas that have been used by a sick person will not be used prior to disinfection. Maintenance will use proper disinfection procedures and PPE while cleaning the area, waiting 24 hours before entering, if at all possible.*
- *We will instruct sick staff members and students not to return until they have met CDC criteria to discontinue home isolation, including 3 days with no fever, a decrease in symptoms, and a minimum of 10 days since symptoms first appeared.*
- *Cohorts exposed to a student or staff member that tests positive will be required to follow the County Health Officers guidance. This may require a 14 day quarantine.*
- *We will provide all students with access to distance learning when they are out of class due to COVID-19 related illnesses.*

X 10. Distance staff desks at least 6 feet from student desks. Where practicable, physical distancing of six feet is maintained between students within a classroom or instructional area (distance of 3-6 feet is acceptable if other safety precautions are in place as specified in this document). Maximize distancing between desks to the extent possible by redesigning classroom space and removing non-essential furnishings. Facial coverings and other measures are intended to support the effectiveness of all levels of distancing.

- *Adults will maintain at least 6' distance with the exception of brief excursions to the student for purpose of individualized instruction. 3-6' feet guidelines only apply to students.*

X 11. For elementary students, stable classroom cohorts (up to standard class size at each respective grade level) are maintained throughout each school day, and through each quarter or semester, with an assigned primary cohort teacher, and systems are in place to prevent the mixing of classroom cohorts. Prioritize stability of classroom cohorts over strict physical distancing.

- *Size of Cohorts will follow State and County guideline.*
- *Currently guidelines state 14 students or less in a cohort (per County Public Health Nurse.)*

X□12. For middle and high schools, single classroom cohorts are used as practicable but larger cohorts made up of students from more than one classroom may be arranged as long as accurate attendance data for students and adults is maintained on a daily basis while avoiding school-wide mixing of students and staff. Space students at least six feet apart, if possible in existing facilities. Distancing of 3-6 feet is acceptable in classrooms if all other safety measures are in place as specified in this document. Strict social distancing is prioritized in older children and when cohorting cannot be implemented

Describe below:

- *Students traveling by bus will have assigned seats. Weather permitting, the windows on the bus will be open. Temperature checks will be taken before being allowed on the bus. Parent/Guardian will wait for their child to go through a temperature check and questionnaire before leaving the bus stop.*
- *There will be four points of arrival and departure:*
 - *TK-1st: South end of the front of the school parking lot (daycare gate)*
 - *2nd: Flagpole area in the front of the school parking lot*
 - *3rd-5th: North side of the school (facing Mad River Hospital) just pass bus loading zone*
 - *6th-8th: Gym parking lot (in the back of the school, east side)*
- *Grade levels will be assigned to each area and times will be scheduled by the first letter of students' last name. If there are siblings they will go to the youngest siblings assigned area.*
- *Students will not be allowed on campus prior to their scheduled drop off time and must be picked up at their release time in the same designated area.*
 - *There will be no before or after school care program.*
- *Students traveling by bus will have assigned seats. Weather permitting, the windows on the bus will be open. Temperature checks will be taken before being allowed on the bus. Parent/Guardian will have to complete a questionnaire and wait for their child to go through a temperature check before leaving the bus stop.*
- *Parents/Guardians will not walk their children to class. Rather, they will walk them to the check in point, where they will get a temperature check and fill out the survey.*
- *Face coverings are to be worn in order to adhere to state and county guidelines.*
- *Transitional Kindergarten, Kindergarten, first grade, and second grade students at Pacific Union have class sizes of 14-22 pupils. These students will adhere to the cohort model as an entire class, and will attend school 5 days per week. Third through eighth grade students will have their class cohort size reduced by 50% through a four day per week AM/PM shift model, coupled with Distance Learning on alternate shifts and Mondays. For families who request it, we will also offer a full distance learning model. Families may elect to change the model in which they participate at the end of each trimester.*
- *Cohorts of students will stay with their teachers throughout the entirety of their shift. Teachers will stay with students during recess times, and students will eat lunch in their classrooms if they are eating on campus.*
- *Classrooms will be arranged with spaces between desks, and students will be instructed on how to be safe in their classroom environment.*
- *In classroom settings where it is not feasible to arrange desks 4-6 feet apart, the school will provide partitions and/or flexible seating and lap desks.*
- *Teachers will arrange their lessons and choice time activities to facilitate space between students.*
- *Teachers will instruct students to turn assignments in as they leave the classroom, or the teacher will walk around the classroom to collect assignments.*
- *Increased cleaning and sanitizing of school facilities will occur on a regular basis.*
- *Face coverings are to be worn in order to adhere to state and county guidelines.*
- *Pacific Union has suspended all outside Facilities Use Permits, even when these activities would take place after school hours.*
- *Pacific Union has suspended class and program volunteers, other than student teachers. University fieldwork students will be evaluated on a case by case basis to determine possible risk factors.*
- *Classes will have access to outdoor spaces such as the arboretum, wave, and field during non-recess times. These areas can also be used as outdoor learning spaces.*
- *Playgrounds will not be accessible.*
- *Hallways will have clear entry and exit spaces to encourage students to move through them in one direction.*
- *Break times with their teacher and cohort.*
- *Students will be assigned to their grade level classroom that is in their classroom hallway or within close proximity to their classroom.*

- *Students will be assigned to their grade level classroom that is in their classroom hallway or within close proximity to their classroom.*
- *Students will enter and exit the campus through four different points, depending on their grade spans. Staggered times will be assigned to families for arrival and departure.*
- *If students are eating in their classrooms, staff will bring a prepackaged lunch to them, rather than having students go to the cafeteria to get it. Tables will be set up outside in Friendship Square to allow students to eat outside if they are eating with their cohorts.*
- *See the attached plan for arrival/dismissal and recess/lunch schedules. This plan also details what areas of the campus are available to cohorts at different times of the day.*
- *Face coverings are to be worn in order to adhere to state and county guidelines.*

X 13. Where practicable, desks are arranged facing forward to minimize face to face proximity between students.

X 14. School staff are permitted to visit and instruct more than one classroom cohort, strictly following physical distancing and face covering protocols, and must document/record visits to classrooms that are not identified as their primary classroom cohort.

Describe below:

- *School staff will follow all above directives and a schedule will be created to be able to track what classroom the support staff will be in.*
- *Students will be cohorted together to minimize the need to push support staff into the classroom.*
- *Students will also be supported through individual Zoom meetings to limit mixing of cohorts.*

X 15. Routes for entry and exit to the campus will be designated for each classroom cohort, using as many entrances/exits as feasible.

Describe below:

- *Students traveling by bus will have assigned seats. Weather permitting, the windows on the bus will be open. Temperature checks will be taken before being allowed on the bus. Parent/Guardian will wait for their child to go through a temperature check and questionnaire before leaving the bus stop.*
- *There will be four points of arrival and departure:*
 - *TK-1st: South end of the front of the school parking lot (daycare gate)*
 - *2nd: Flagpole area in the front of the school parking lot*
 - *3rd-5th: North side of the school (facing Mad River Hospital) just pass bus loading zone*
 - *6th-8th: Gym parking lot (in the back of the school, east side)*
 - *There will be no before or after school care program.*
- *Students traveling by bus will have assigned seats. Weather permitting, the windows on the bus will be open. Temperature checks will be taken before being allowed on the bus. Parent/Guardian will have to complete a questionnaire and wait for their child to go through a temperature check before leaving the bus stop.*
- *Parents/Guardians will not walk their children to class. Rather, they will walk them to the check in point, where they will get a temperature check and fill out the survey.*
- *Face coverings are to be worn in order to adhere to state and county guidelines.*

X 16. Schedules for arrivals, recess and lunch will be strategically coordinated to prevent mixing of classroom cohorts.

Describe below:

- *Students will wash hands before eating, and hand sanitizer will be available in the cafeteria.*
- *All cafeteria/food service staff will be trained according to CDC and CDPH COVID-19 food handling guidelines.*
- *The district will continue providing grab and go lunches and eliminate food choice or sharing.*
- *Students will either eat in their classrooms with their cohort or in the cafeteria or outside where social distancing is practiced.*
- *If students are eating in their classrooms lunches will be delivered to them by a staff person and paper goods and disposable utensils will be used.*
- *Students eating in the cafeteria or outside will be given a grab and go lunch.*
- *Limited utensils will be used to serve breakfast and lunch.*
- *If reusable utensils are used, they will be sanitized with an industrial sanitizer, according to ServeSafe standards.*

- *Grade levels will be assigned to each area and times will be scheduled by the first letter of students' last name. If there are siblings they will go to the youngest siblings assigned area.*
- *Students will not be allowed on campus prior to their scheduled drop off time and must be picked up at their release time in the same designated area.*

X17. Congregate movement through hallways will be minimized as much as practicable.

Describe below:

- *Hallways will have clear entry and exit spaces to encourage students to move through them in one direction.*
- *Break times with their teacher and cohort.*
- *Students will be assigned to their grade level classroom that is in their classroom hallway or within close proximity to their classroom.*
- *Students will be assigned to their grade level classroom that is in their classroom hallway or within close proximity to their classroom.*

X18. Large gatherings (i.e., school assemblies) are currently prohibited.

X19. The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort.

Describe below:

- *Pacific Union has suspended all outside Facilities Use Permits, even when these activities would take place after school hours.*
- *Pacific Union has suspended class and program volunteers, other than student teachers. University fieldwork students will be evaluated on a case by case basis to determine possible risk factors.*
- *Classes will have access to outdoor spaces such as the arboretum, wave, and field during non-recess times. These areas can also be used as outdoor learning spaces.*
- *Playgrounds will not be accessible.*

20. Use of shared playground equipment will be limited in favor of physical activities that require less contact with surfaces, and shared equipment will be cleaned between uses.

- *Playground equipment is currently closed and will not be used.*

X21. Use of non-classroom space for instruction such as gymnasiums and multi-use rooms should be considered to support physical distancing with cleaning between uses.

X22. Meals will be served in classrooms or outside instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable.

X23. Routines and schedules will be developed to enable students and staff to regularly wash their hands at staggered intervals.

Describe below:

- *Students will have access to a sink, soap, and hand sanitizer in each classroom.*
- *Teachers will create hand washing routines and schedules for their classrooms.*
- *Staff will participate in a brief training on healthy hygiene practices.*

X24. Face coverings must be used in accordance with CDPH guidelines ([link to document](#)).

- *Face coverings will be worn by students, staff, and visitors on campus.*
- *Per Humboldt County Public Health guidelines everyone over 2 years of age are required to wear a face covering (per template revision 8/20/20).*

X25. Training will be provided for staff and students on proper use of face coverings which will include instruction to minimize touching of face coverings.

- *Staff will be provided a mandated training through Keenan and will train/educate students.*

X 26. Sharing of supplies, manipulatives, toys, sports equipment, and other learning and recreational materials will be limited and each student will have separate individually labeled boxes or cubbies.

X 27. Sharing of electronic devices, clothing, books and other games or learning aides will be avoided as much as practicable.

X 28. Use of privacy boards or clear screens will be considered as much as practicable.

X 29. Non-essential visitors, including parent volunteers will be limited and essential workers will be required to adhere to all health and safety guidelines.

X 30. This School Site-Specific Protection Plan outlining the above measures is completed, posted and shared with all stakeholders and updated as state and local Public Health guidance dictates.

Cleaning and Disinfecting Protocols

<p>X <input type="checkbox"/></p>	<p>Thorough cleaning in high traffic areas is performed regularly. Commonly used surfaces are frequently disinfected.</p>	<p>X <input type="checkbox"/></p>	<p>Sanitizing supplies are provided to promote employees' personal hygiene. This may include tissues, no-touch trash cans, hand soap, adequate time for hand-washing, alcohol-based hand sanitizers, disinfectants, and disposable towels.</p>
<p>X <input type="checkbox"/></p>	<p>All shared equipment and touchable surfaces are cleaned and sanitized between each use.</p>	<p>X <input type="checkbox"/></p>	<p>Cleaning products are used that meet the Environmental Protection Agency (EPA)'s-approved for use against COVID-19 list.</p>
<p>X <input type="checkbox"/></p>	<p>All entrances and exits are equipped with proper sanitation products, including hand sanitizer and/or sanitizing wipes.</p>	<p>X <input type="checkbox"/></p>	<p>School hours and/or other procedures have been modified to provide adequate time for regular, thorough cleaning, product stocking, or other measures.</p>
<p>X <input type="checkbox"/></p>	<p>Hand washing facilities will be made available and will stay operational and stocked at all times and additional soap, paper towels, and hand sanitizer are supplied when needed. Antimicrobial soaps are not required or recommended. Sanitizers containing methanol may not be used.</p>	<p>X <input type="checkbox"/></p>	<p>Hands-free devices have been installed, if possible, including motion sensor lights, contact-less payment systems, automatic soap and paper towel dispensers, and timecard systems.</p>
<p>X <input type="checkbox"/></p>	<p>Hand sanitizer will be provided where indoor plumbing is not readily available.</p>	<p>X <input type="checkbox"/></p>	<p>Staff is provided adequate time to implement cleaning practices before and after shifts.</p>

Schedule for Cleaning and Disinfecting high traffic areas and commonly used surfaces.

Fill in the fields below with the schedule for how often each area is disinfected.

Mark N/A for all that do not apply to your specific worksite and add any that are missing to "Other"

Classrooms:	Offices:
Daily by custodial staff and ongoing by teachers.	Daily by custodial staff and ongoing by office staff.
Restrooms:	Telephones:
Every two hours by custodial staff during the day and every evening. Staff will disinfect after using the restroom.	Ongoing by individual staff members who use their phones.
Handrails / door handles / shelving:	Handwashing facilities:
When students are on campus every other hour by custodial staff. Teachers will wipe down their individual classroom door handles and shelving units if used. Doors will be left open to lower the amount of times they are touched.	Will be sprayed with disinfectant after a staff member uses the handwashing facility. Every other hour for student facilities.
Copy Machines / Scanners / Faxes:	Common Areas:
After each use by the person that uses the machine.	No common areas will be used.
Playground Structures:	Outdoor Common Areas:
Not in use at this time.	Open air space does not need to be disinfected.
Indoor Common Areas:	Other: Drinking Fountains
Not in use at this time.	Not operational unless an individual water bottle is not available. Encouraging use of individual water bottles and the use of hydration filling stations.

Physical Distancing Guidelines

<p>X <input type="checkbox"/></p>	<p>Staff breaks and break rooms are managed to allow employees to eat on premises in designated areas where they can remain 6 feet apart.</p>	<p>X <input type="checkbox"/></p>	<p>Tape or other markings have been placed at least six feet apart on sidewalks or other walkways near public entrances with signs directing students to use the markings to maintain distance.</p>
<p>X <input type="checkbox"/></p>	<p>Staff desks are 6 feet from students. Where practicable, physical distancing of six feet is maintained to the greatest extent possible within a classroom or instructional area. Three to six feet is acceptable where requirements herein are in practice;</p>	<p>X <input type="checkbox"/></p>	<p>All desks or individual workstations within office settings are separated by at least six feet or employees otherwise maintain six feet if workspace is limited.</p>
<p>X <input type="checkbox"/></p>	<p>Meals will be served in classrooms or outside instead of cafeterias or dining rooms with individually plated or bagged meals as much as practicable;</p>	<p>X <input type="checkbox"/></p>	<p>The use of outdoor space for instructional purposes is maximized, shared, and coordinated to ensure students remain in their cohort;</p>

Notification of COVID-19 Positive Case at School or Office Site

<p>X <input type="checkbox"/></p>	<p>County of Humboldt Public Health is notified of all positive COVID-19 cases.</p>	<p>X <input type="checkbox"/></p>	<p>Employers and employees are aware that they can call Humboldt Public Health if a suspected exposure has occurred at 707-268-2182.</p>
<p>X <input type="checkbox"/></p>	<p>If a student or staff member is diagnosed with COVID-19, Humboldt County Public Health may ask for assistance in the assessment of potential worksite exposures, and will advise on any recommended testing, quarantine, or isolation instructions.</p>	<p>X <input type="checkbox"/></p>	<p>Protocols, actions and template communications are in place for COVID-19 related scenarios:</p> <ul style="list-style-type: none"> • Student Symptom Checklist • Humboldt County Public Health Protocols on the onset of Symptoms

Training

Staff have been or will be trained on the following topics:

<p>X <input type="checkbox"/></p>	<p>Information from the Centers for Disease Control and Prevention (CDC) on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.</p>	<p>X <input type="checkbox"/></p>	<p>Manufacturer's directions and Cal/OSHA requirements for safe use of personal hygiene and cleaning products.</p>
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<input checked="" type="checkbox"/>	Self-screening at home, including temperature and/or symptom checks using CDC guidelines.	<input checked="" type="checkbox"/>	The importance of physical distancing, both at work and off work time (see Physical Distancing section above).
<input checked="" type="checkbox"/>	The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.	<input checked="" type="checkbox"/>	Proper use of face coverings.
<input checked="" type="checkbox"/>	The importance of seeking medical attention if an employees' symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.	<input checked="" type="checkbox"/>	Face coverings do not protect the wearer and are not personal protective equipment (PPE).

Compliance and Documentation

<input checked="" type="checkbox"/>	This school site / office is regularly inspected for compliance with this School Site-Specific Protection Plan (SSPP) and any deficiencies are documented and corrected.
<input checked="" type="checkbox"/>	All school sites and offices operations will continue to be accessible to students and staff with disabilities, complying with the Americans with Disabilities Act. Title III which covers private business entities.
<input checked="" type="checkbox"/>	This school site has created a Task Force to support SSPP activities. This group meets regularly. Administration, Supervisor of Maintenance, Supervisor of Transportation, Business Manager

Resource Documents:

- [The Road Ahead: Humboldt County Schools Re-Opening Framework](#)
- [Humboldt County Public Health and Human Services](#)
- [Humboldt County Public Health Local Orders](#)
- [California Department of Public Health COVID-19 Industry Guidance: Schools and School Based Programs](#)
- [Center for Disease Control - Schools Decision Tree](#)
- [California Department of Education - Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools](#)